

REGULAR MEETING of February 8, 2021

The members of the Chelmsford Housing Authority met in Regular Session on February 8, 2021 at 5:00 p.m. via Zoom Video Communication Meeting ID 856 1793 9991.

SCHEDULED APPOINTMENTS

None

ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

<u>PRESENT</u>	<u>ABSENT</u>	<u>VISITORS</u>
M. Murray		None
F. Ramseyer		
D. Marcaurelle		
G. Mueller		

MINUTES OF PREVIOUS MEETING: November 30, 2020

On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the minutes of the meeting of November 30, 2020.

BILLS

The Board reviewed the bills through February 8, 2021 with the Executive Director. On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the payments through February 8, 2021, and ratify all others.

TREASURER'S REPORT

The Board reviewed all the accounts, programs, and bank balances with the Executive Director. On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to accept the Treasurer's Report.

EXECUTIVE DIRECTOR'S REPORT

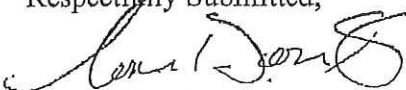
The Board reviewed the Executive Director's report dated January 25, 2021 with the Executive Director. On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the Executive Director's report.

NEW BUSINESS

- 1.) **Review and approve proposal to terminate contract with Management Computer Services for IT-Web-based software.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to terminate the contract.
- 2.) **Award one-year Electrical Service and Repair Contract to Your Electrical Solutions, Inc. in the amount of \$5,475.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to award the contract to Your Electrical Solutions, Inc.
- 3.) **Review and approve the following policies: Capitalization, Personnel, Procurement and Rent Collection.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve all policies.
- 4.) **Review and approve award of new funding from DHCD for capital projects.** On a motion by G. Mueller, seconded by F. Ramseyer, it was unanimously approve the award.

On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to adjourn the meeting at 5:45 p.m.

Respectfully Submitted,


Connie Donahue