

## REGULAR CHA BOARD MEETING of July 6, 2020

The members of the CHA Board met in Regular Session on July 6, 2020 at 5 p.m. via Zoom Video Communications Meeting ID: 840 4801 8968

### ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

#### **PRESENT**

D. Marcaurette  
G. Mueller  
F. Ramseyer

#### **ABSENT**

M. Murray

#### **VISITORS**

Wendy Mauriello

### **REORGANIZATION OF BOARD**

On a motion by G. Mueller, seconded by D. Marcaurette, it was voted unanimously to appoint M. Murray as Chairperson. On a motion by D. Marcaurette, seconded by G. Mueller, it was voted unanimously to appoint F. Ramseyer as Vice-Chairperson. On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to appoint G. Mueller as Treasurer. On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to appoint D. Marcaurette as Assistant Treasurer.

### **MINUTES OF PREVIOUS MEETINGS: June 1, 2020**

On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the minutes of the June 1, 2020 meeting.

### **BILLS:**

On a motion by G. Mueller, seconded by D. Marcaurette, it was voted unanimously to approve payments through June 1, 2020 and to ratify all others.

### **TREASURER'S REPORT:**

The Board reviewed all the accounts, programs, and bank balances through May 2020. On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to accept the Treasurer's Report.

### **EXECUTIVE DIRECTOR'S REPORTS**

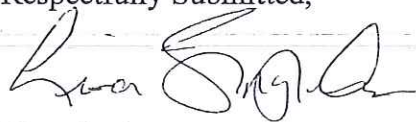
D. Hedison presented the ED Reports dated June 18, 2020. During On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to accept the ED Report.

### **NEW BUSINESS**

- 1.) **Review and approve FY21 budgets.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the budgets for CHOICE, Inc., Residences at James Street, CHOICE Center, Affordable and The Elms. On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve all budgets.
- 2.) **Review and approve creation of new position for Compliance Department.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the position of housing compliance coordinator.
- 3.) **Review and approve new salary structure for Executive Director.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the reclassification of funds put toward the ED salary from the RCAT Program.
- 4.) **Review and approve low bidder for HVAC contract.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve a one-year service contract with 2 one-year options to renew to B&B Mechanical Services, Inc., in the amount of \$29,000.
- 5.) **Review and approve Contract for Financial Assistance 5001 Amendment #15.** On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to approve the amendment in the amount of \$7,500 for abatement of asbestos and engineering services at 667-1.

On a motion by G. Mueller, seconded by F. Ramseyer, it was voted unanimously to adjourn the meeting at 5:27 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lisa Singleton", written over a horizontal dashed line.

Lisa Singleton