



Chelmsford Housing Authority

10 Wilson Street

Chelmsford, Massachusetts 01824 -3160

TEL# 978-256-7425 FAX# 978-256-7098

DAVID J. HEDISON
Executive Director

WANT YOUR PAYMENT SOONER?

The fastest and safest way to receive your HAP (Housing Assistance Payment) is to sign up for direct deposit into your bank account.

Interested? Please fill out your information below and return to CHA. It's best to also send a copy of a voided check, to avoid any delay.

Please Print Clearly

Bank Name: _____

Account Type: (check one) checking savings

Account Number: _____

Routing Number: _____

Name or Business/Company Name: _____ (please print)

Signature: _____

Phone # _____ Date: _____

PLEASE LIST TENANT(S) NAMES SO THAT WE MAY EASILY REFERENCE THEM TO YOU.

1. _____ 2. _____ 3. _____

Please allow up to 30 days for your direct deposit form to be verified and a pre-note is fully processed. Paper checks will continue to be mailed until direct deposit processing is complete. There will not be an interruption of payment, due to switching from paper check to direct deposit.



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Dear Property Owner:

HMS For Web/PAL assists the Chelmsford Housing Authority and is your secure private portal to accessing the payments we send you, *via direct deposit as well as paper checks*. PAL stands for Payment Access for Landlords.

For detail payment amount by tenant, please register/sign up at www.hmsforweb.com/pal. You must have an email address to complete the online registration.

If you're also receiving payments from CHA via *direct deposit*, please enable the option to receive email alerts to let you know payment has been sent. Also, please use the same Social Security # or Tax ID # as on file with the Chelmsford Housing Authority for your tenant(s).

Benefits of direct deposit *and* HMS for Web:

FAST HAP PAYMENTS (Housing Authority Payment)

24 hour access for your convenience

18 month history at your fingertips

If you have questions or an issue with the website, please email support@hmsforweb.com for assistance.

If you have a question of the specific amount paid, please contact the Section 8 Dept. at the Chelmsford Housing Authority.