

## **NOTICE**

Those needing translation services to conduct CHA business should call the CHA at 978-256-7425.

This is an important notice. Please have it translated. Este é um aviso importante. Queira mandá-lo traduzir. Este es un aviso importante. Sirvase mandario traducir. ĐÂY LÀ MỘT BẬN THÔNG CÁO QUAN TRONG XIN VUI LÒNG CHO DỊCH LẠI THÔNG CÁO ÂÝ Ceci est important. Veuillez faire traduire.

本通知很重要。请将之译成中文。 18: 第公常的知识 的明明的现在分词

Это очень важное сообщение Обязательно переверите







This is an important notice. Please have it translated. Este es un aviso importante. Por favor, tradúzcalo.

这是一个重要的通知。请翻译一下。

Đây là một thông báo quan trọng. Xin vui lòng có nó dịch. នេះជាការជូនដំណីងដ៍សំខាន់។ សូមប្រែសម្រួល។ nih chea kar choundamnoeng da saamkhan. saum bre samruol. Este é um aviso importante. Por favor, traduza.

Dear Applicant,

Enclosed is the Common Housing Application for Massachusetts Public Housing (CHAMP) for State-Aided Public Housing, the Massachusetts Rental Voucher Program (MRVP), and the Alternative Housing Voucher Program (AHVP). Please be certain to complete and sign the application.

You may now apply for State-Aided Public Housing, MRVP, and AHVP online! Please use the Common Housing Application for Massachusetts Public Housing (CHAMP) website to apply online: <a href="https://www.mass.gov/applyforpublichousing.">https://www.mass.gov/applyforpublichousing.</a>

### **Maximum FY2023 Income Limits for Participation:**

One Person: \$66,300 Two People: \$75,750 Three People: \$85,200 Four People: \$94,650

#### **Types of State-Aided Public Housing:**

Elderly Housing: For individuals/households where all members are age 60 or older

Non-Elderly Housing: For individuals/households where all members are Handicapped or

Disabled under 60 years of age

<u>Family Housing:</u> For low-income families interested in *State-Aided Public Housing* 

#### **Other Types of Housing:**

MRVP: For low-income families/individuals interested in housing vouchers

**AHVP:** For low-income, *non-elderly persons with disabilities* interested in housing vouchers

\*Note: The Chelmsford Housing Authority does not currently issue AHVP vouchers.

If you have any questions, please feel free to contact the office at (978)-256-7425 ext. 30 to speak with the Housing Coordinator.

AS OF AUGUST 1<sup>ST</sup>, 2018, ALL OF THE CHELMSFORD HOUSING AUTHORITY IS SMOKE-FREE.

**UPDATED 09.25.23** 





## **CHAMP**



## Common Housing Application for Massachusetts Programs



### **Apply Online:**

You may now apply for the Massachusetts Rental Voucher Program (MRVP), the Alternative Housing Voucher Program (AHVP) and State-Aided Public Housing\*\*\* online! MRVP is a rental assistance program for individuals and families of low income that provides participants with a subsidy to rent an apartment in the private market. AHVP is a rental assistance program for non-elderly persons with disabilities and of low income that provides participants with a subsidy to rent an apartment in the private market. State-Aided Public Housing is a housing program consisting of apartments that are owned by Local Housing Authorities (LHAs) which are directly rented to qualified and eligible applicants.

Please use the CHAMP website: <a href="https://www.mass.gov/champ">https://www.mass.gov/champ</a>

### **Apply On Paper:**

If you do not want to apply online, please fill out the following application and mail or hand deliver it to any State-Aided Housing Agency. A State-Aided Housing Agency is a local housing authority or a regional administering agency.

Please complete all information requested on the application below. Not all questions are required, but you must respond to all questions and do not leave any question blank. Required questions are marked with an asterisk (\*). Please write "not applicable (n/a)" or "decline to respond" as appropriate for non-required questions. Incomplete applications may not be fully processed.

Submit the completed application to a state-aided housing agency. Your application information will be entered online by that housing agency and your application will be submitted to the agencies that you selected. If you submit a paper application instead of applying online, you can still use the CHAMP website to make changes or updates to your application, including submitting documents for verification. To find a State-Aided Housing Agency, go to the Executive Office of Housing and Livable Communities Resource Locator at <a href="https://www.mass.gov/eohlc">www.mass.gov/eohlc</a>.

If you need additional space to provide an answer, please attach additional sheets.

\*\*\* You are not able to apply to State-Aided Congregate Public Housing (Shared Living) using the CHAMP Application. If you want to apply for State-Aided Congregate Public Housing (Shared Living) you must contact a Local Housing Authority that administers the Congregate Program.

1. Contact Information			
Name and Date of Birth of App	licant/Head of Household	Date of Birth*	
First Name*	Middle Initial	Last Name*	Suffix



### Please provide your primary residential address

If you are currently homeless, please provide your shelter's address OR the address of your last primary residence. This address will be used to determine where you have local resident preference. Street Address\* Apt. Suite, Floor, etc. City/Town\* Zip Code\* State\* Please provide your mailing address, only if different from the address listed above Street Address, P.O. Box or c/o\* Apt. Suite, Floor, etc. Zip Code\* City/Town\* State\* Please provide your phone and email Home Phone Mobile Phone Work Phone Email address (please note: you may receive digital notices at this email address) Please provide a secondary contact person or alternative address First Name Middle Initial Last Name Suffix Street Address, PO Box or c/o Apt. Suite, Floor, etc. City/Town State Zip Code



Phone

**Email** 

### 2. Current Housing Situation

Please tell us about your current housing situation. Depending on your current housing situation and your ability to verify your circumstance, you may be placed higher on specific waitlists. Making a false statement or misrepresentation may result in the denial of your application.

Note: You will be required to provide documentation to verify your current housing situation. The types of documents you may need to verify your housing situation may include, but are not limited to, a lease, rent receipts, utility bill, etc.

	of almy on, oto
Are	<b>Note</b> : The definition of homeless for state-aided public housing programs, MRVP, and AHVP is not the same as the definition used by homeless shelters and other subsidy programs.
	′es □ No
prim	that day did you become, or will you become, displaced from your primary residence? A arry residence is a home occupied by your household for no less than nine months of the year, and was not intended to be a temporary residence.
Мс	th / Day / Year
lf ye	, please check <u>ALL</u> of the following statements that apply to you.
	I do not have a place to live; OR, I am living in a situation that is a significant immediate threat to the life or safety to me or to a household member. Placement in an appropriate unit would remedy my living situation.
	I have not caused or substantially contributed to the unsafe or life threatening situation. (Applicants claiming Abusive Situation Priority do not need to demonstrate that they did not contribute to the unsafe or life-threatening situation.)
	I have tried to avoid or prevent the situation. I have done this by seeking assistance through the courts or appropriate administrative or enforcement agencies. (Note: You should also check this box if there was no available way to prevent or avoid the situation, such as a natural disaster. Applicants claiming Abusive Situation Priority do not need to demonstrate that they tried to avoid or prevent the Abusive situation.)
	I have been displaced or am about to be displaced from my primary residence (Note: Primary residence means that this is a home occupied by your household for no less than nine months of the year, and that was not intended to be a temporary residence.)
	I have made reasonable efforts to find alternative housing.
lf ye	s, did you become homeless in any of the following ways? (Check all that apply.)
	Note: You will be required to provide documentation to verify your claim below. The types of documents you may need to verify the reason you became homeless may include, but are not limited to, an official fire report, an official order of condemnation, a judgment for eviction, medical documentation of severe medical condition, police reports, medical reports, etc.
	Displaced by natural forces (e.g., flood, fire, earthquake)
	Displaced by urban renewal or eminent domain
	Displaced by condemnation of home or code violations
	No fault loss of housing - such as condominium conversion, owner wants unit for personal or family use, or discharge from nursing home or long-term care facility
	Victim of abuse (domestic violence)
	Severe medical emergency



## Please provide additional details about your housing situation. Use and attach additional sheets of paper if necessary.

Details may include, but are not limited to:

- where you were displaced from and why;
- if you were evicted by your landlord, why you were evicted (e.g., non-payment of rent, condo conversion, etc.);
- if there was a natural disaster, what type of disaster it was; if there was a fire, how did it start;
- if your unit was condemned, what was the reason;

•	•	ed by public action, what was the re medical emergency, how has th	nature of that public action; is impacted your housing situation.	
You live. men	may receive local re For some programs obers of their familie	, you may also receive a prefer	ere you are employed in addition to where you ence for Veterans of the U.S. Military and so	
City	y/Town	State	Zip Code	
Are	you or a household	d member a Veteran of the Ur	nited States Armed Forces?	
	I am a Veteran, or	a member of my household is	a Veteran.	
		my household, is the spouse, s ith a dependent child of a Vetel	urviving spouse, dependent parent or a child an.	or
Plea	se enter the dates	of service of the Veteran in y	our household.	
Sta	rt Date:	End	l Date:	

### Please check all that apply, if any.

☐ A U.S. Veteran in my household has a service-connected disability.

Day/Month/Year

A former member of my household is a deceased U.S. Veteran whose death has been determined by the Veteran's Administration to be service connected.



Day/Month/Year

_	Juage Access <sup>1</sup> nderstand spoken English?		Yes	□ No	)
If no, wha	t is your primary spoken language				
Do you u	nderstand written English?		Yes	□ No	)
If no, wha	t is your primary written language			_	
Please en	sehold Makeup* ter the name and personal information of tarting with the Head of Household. Pleas Responding to the racial and ethnic designatenant selection procedures may be affected.	se notion	ote: questions is	optiona	•
•	Gender, relationship to Head of Household, appropriate unit size. For household member the gender with which they will share a bedr	ers w	ho do not id		
•	If provided, the Social Security Number will	be u	sed to verify	income	e and assets.
•	Responding to the disability question is option information	onal.	Your incom	e deterr	mination may be affected by this

[Blank Space – Go to Next Page to Complete Household Make)

<sup>&</sup>lt;sup>1</sup> Your status with respect to tenant selection procedures will not be affected by your answers to the two Language Access questions. 02/2024



# Household Makeup continued – Note: See below for valid responses. Optional questions need no response.

Please enter the name and personal information of each member of the household who will be living in the unit, starting with Head of Household.

Name of Applicant	Relationship to Head of Household <sup>[1]</sup>	Date of Birth	Gender	Designation	Ethnic Designation (optional) <sup>[3]</sup>	Occupation <sup>[4]</sup>	Social Security	Disabled (optional) <sup>[5]</sup>
First Name:	llaad	Listed on first						
Last Name:		page of app						
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								



<sup>&</sup>lt;sup>1</sup> Relationship to Household: Head, Spouse/Partner, Brother/Sister, Child/Grandchild, Parent/Grandparent, Niece/Nephew, Cousin, Foster Child, or Other.

<sup>&</sup>lt;sup>2</sup> Racial Designation: American Indian, Alaskan Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, or White.

<sup>&</sup>lt;sup>3</sup> Ethnic Designation: Hispanic/Latino or Not-Hispanic/Latino.

<sup>&</sup>lt;sup>4</sup> Occupation: Employed, Retired, At Home, Student.

<sup>&</sup>lt;sup>5</sup> Disabled: Yes or No.

		iployee, or immediate family member of a ncies where your household is applying?
If so, this will not necessar	arily disqualify your application.	
□ Yes □ No		
If yes, please identify the person's role at the housi		ionship as well as the housing agency and the
	annual income for your house ncome is none (\$0.00), please e	•
\$		
Is a change in househo	old composition expected?	
☐ Yes ☐ No		
	If yes, what type?	When is this expected to occur?

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# 6. Unit Details These questions do not apply to all programs.

### How many bedrooms do you believe you need?\* (\*\*)

expecte share a and the	ed to sha bedroo housin	are a be m. We i g agenc	droom. ealize th	Married nat there rill discus	couples may be ss those	(or those special	se in a al circu nstance	similar mstanc	y for. Boys and girls under the age of eight are living arrangement) are also expected to les that affect how many bedrooms you need you when your application is reviewed. Note
	□ 1	□ 2	□ 3	□ 4	□ 5	□ 6	□ 7	□ 8	□ 9
**Note	e that n	ot all of	these a	apartme	nt size	s may	be ava	ailable.	
Does	your ho	ouseho	old need	d a unit	that is	s whee	elchair	acces	ssible?*
□ Ye	S	□ No	)						
									ersons with sensory impairments such hearing impairments?
□ Ye	S	□ No	)						
Do you need a unit that does not require you or any member of your household to climb stairs? If you answer 'yes' to this question, you will not be placed on waiting lists for any apartments that require you to climb stairs.									
•		ou to	climb s	•	, <b>,</b> ,			-	d on waiting lists for any apartments
that re	equire y	•	climb s oplicab	tairs.	. •			-	d on waiting lists for any apartments
that re	equire y e check	the a	oplicab	tairs. le box	below.		any m	nembe	r of my household to climb stairs.
that re	equire y e check s, I nee	t <b>he a</b> l	<b>oplicab</b> t that do	tairs. le box	<b>below.</b> require	me or	-		

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## 7. Massachusetts Rental Voucher Program (MRVP) Application Questions & Selections

The Massachusetts Rental Voucher Program (MRVP) gives housing vouchers to low-income families and individuals. MRVP participants pay about 30% of their income in rent to the landlord, and the voucher covers the rest of the rent. MRVP vouchers are not time limited, meaning participants can keep their voucher for as long as they remain eligible.

MRVP has two types of vouchers: **mobile** and **project-based**. With a mobile voucher, participants find a unit and can live anywhere in Massachusetts. MRVP has rules around unit size, rent and inspections. When the participant moves, the voucher moves with them. Project-based vouchers are assigned to a specific unit at a specific property. Most of the time, if a participant moves, they lose their subsidy.

For more information on the Massachusetts Rental Voucher Program you can visit <a href="https://www.mass.gov/mrvp">www.mass.gov/mrvp</a> or you can visit the CHAMP website.

After readi	ng about MRVP, would ye	ou like to apply for MRVP?	
Yes	MRVP mobile voucher To apply to specific MR individually.	te the questions in this Part 7 and <b>you</b> waitlists. ( <i>LHAs will add all MRVP M</i> VP Project-Based Waitlists you will ne	lobile Waitlists)
	If you do not wish to ap	ply for MRVP go to Part 8.	
MRVP Pro	ogram Questions		
•	• ,	erence if you apply at a housing agend I schools in different cities/towns, you i  State	•
	a member of your house lation of an MRVP policy	hold, have a disability for which you or procedure?	ı need a reasonable
□ Yes	□ No		
If yes, pleas	se provide some additional	details about your request:	



### **List of MRVP Project-Based Waitlist Selections\***

In order to apply for MRVP Project-Based Waitlists, please select the Waitlists that you wish to apply to. Project-based vouchers are assigned to a specific unit at a specific property in the communities listed below.

MRVP Project-Based Waitlist						
	Athol		East Longmeadow		New Bedford	
	Attleboro		Gloucester		Newton	
	Bedford		Holyoke		Orange	
	Bellingham		lpswich		Peabody	
	Beverly		Lawrence		Springfield	
	Boston <sup>7</sup>		Lexington		Stoughton	
	Braintree		Littleton		Wareham	
	Brockton		Lowell		Warren	
	Cambridge		Mashpee		Westfield	
	Canton		Monson		Weymouth	
	Clinton		Nantucket <sup>8</sup>		Worcester	



<sup>&</sup>lt;sup>7</sup> Metro Housing Boston (MHB)

<sup>&</sup>lt;sup>8</sup> Housing Assistance Corp (HAC) 09/2023

## 8. Alternative Housing Voucher Program (AHVP) Application Questions & Selections

The Alternative Housing Voucher Program (AHVP) provides rental assistance vouchers to low income, non-elderly persons with disabilities. The voucher provides a subsidy that can be used to rent a private market apartment anywhere in Massachusetts.

AHVP Participants receive **one bedroom vouchers** (except for an appropriate reasonable accommodation). For more information on the Alternative Housing Voucher Program you can visit <a href="https://www.mass.gov/ahvp">https://www.mass.gov/ahvp</a> or you can visit the CHAMP website.

After reading the above description, would you like to apply for AHVP?							
Yes If yes, you must complete all of the questions in this Part 8 and you will be placed on a AHVP waitlists. (LHAs will add all AHVP Waitlists)							
	If you do not wish to apply for AHVP go to Part 9.						
AHVP Progr	am Questions						
Are you, or is someone in your household, 59 years old or younger AND a person with a disability?*							
□ Yes	□ No						
Do you or a member of your household have a disability for which you need a reasonable accommodation of an AHVP policy or procedure?							
□ Yes	□ No						
If yes, please enter some additional details:							

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### 9. Public Housing Questions

State-aided Public Housing is housing managed and operated by Local Housing Authorities (LHA). Available apartments come in various bedroom sizes and there are various types of State-Aided Public Housing available for low-income families, elderly households, and persons with disabilities found throughout Massachusetts. Not all housing authorities manage every type of State-Aided Public Housing and they also may not have every bedroom size available. At the end of Part 9 you must make at least one Housing Selection that corresponds to which LHA and type of public housing you want to apply to.

Afte	r reading	the above description, would you like to apply for State-Aided Public Housing?*
	Yes	If yes, you must complete all of the questions in this Part 9 and select the individual Public Housing waitlists you would like to apply to below. If you do not wish to apply for Public go to Part 10.
Elde	erly/Han	dicapped Housing Questions
Are	you appl	ying for Elderly/Handicapped Housing?*
□ <b>Y</b>	'es	□ No (if applying for Family Housing only)
If yo	u are ap <sub>l</sub>	olying for elderly/handicapped housing, you must indicate which type below*:
	Elderly (	at least one household member must be at least 60 years)
		erly Handicapped (at least one household member is a person who is 59 years old or with a disability)
		oes a member of your household have a disability for which you need reasonable ion such as grab bars in the bathroom?
□ Y	'es	□ No
If ye	s, please	enter some additional details:



Do you currently have a voucher from the Massachus (AHVP)?	etts Alternative Housing Voucher Program
□ Yes □ No	
Are you already a tenant and are you requesting a tra another within the same Housing Authority?	nsfer to move from one apartment to
□ Yes □ No	
If yes, what is the name of the housing authority where you currently live:	If yes, reason for transfer request (check one)
	☐ Apartment too small for household
	☐ Apartment too big for household
	☐ Medical reasons
	□ Other (specify)
If yes, please provide some additional details about your t	ransfer requests:

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### List of Housing Selections for Public Housing\*

In order to apply for State-Aided Public Housing, you must check off at least one type of housing at one housing authority where you want to live.

Please mark the check box next to the Housing Selection where you want to apply and live. It is important to only apply for housing in cities or towns where you want to live. Please note that making a Housing Selection does not guarantee an offer of housing.

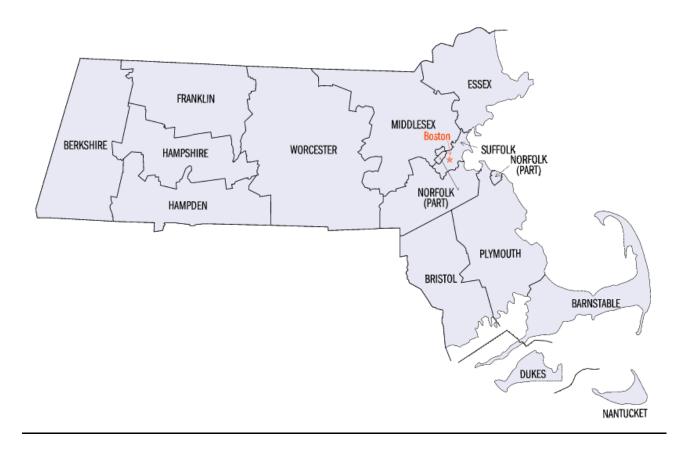
If you refuse to accept an offer of public housing, you will be removed from that public housing waiting list. If you refuse to accept a total of three offers of public housing, you will be removed from public housing waiting lists at all the housing authorities where you applied.

You can add or remove a type of housing or housing authority at any time. This means while submitting your application or after your application has been submitted. Those changes can be made by submitting a request in writing to any housing authority or online at the CHAMP website: <a href="https://www.mass.gov/champ">https://www.mass.gov/champ</a>

You are not able to apply to State-Aided Congregate Public Housing (Shared Living) using the CHAMP Application. If you want to apply for State-Aided Congregate Public Housing (Shared Living) you must contact a Local Housing Authority that administers the Congregate Program.

Public Housing Types Available in CHAMP:

- Family public housing is for households of any age and any size. Household members must be related by blood, marriage, operation of law, or in a stable interdependent relationship.
- Elderly/Handicapped public housing is for households with at least one household member who is at least 60 years old OR is a person who is 59 years old or younger with a disability.



	<b>Housing Location</b>	Elderly/Handi	capped	Family Hou	sing
<b>County</b>	<u>Community</u>	# of bedrooms	<b>Apply</b>	# of bedrooms	Apply
	Barnstable	1, 2		2, 3, 4, 5	
	Bourne	1, 2		2, 3	
a)	Brewster	1		2, 3	
	Chatham	1		2, 3	
	Dennis	1, 2		3, 4	
table	Falmouth	1		2, 3, 4	
Barnstable	Harwich	N/A		2, 3	
Ä	Mashpee	1		3	
	Orleans	1		2, 3, 4	
	Provincetown	1		1, 2, 3	
	Sandwich	1		2, 3	
	Yarmouth	1		N/A	
	Adams	1		2, 3, 4	
	Dalton	1, 2		3	
	Great Barrington	1		2, 3, 4	
<u>e</u>	Great Barrington - Sheffield	1		3	
Berkshire	Lee	1		2, 3	
Ber	Lenox	1, 2		2, 3	
	Pittsfield	1		2, 3	
	Stockbridge	1, 2		N/A	
	Williamstown	1		2, 3, 4	
	Acushnet	1		N/A	
	Attleboro	1		1, 2, 3	
	Dartmouth	1		N/A	
	Dighton	1		N/A	
	Easton	1		2, 3	
	Fairhaven	1		2, 3	
	Fall River	1		1, 2, 3	
<u></u>	Mansfield	1, 2		2, 3, 4	
Bristol	New Bedford	1, 2		1, 2, 3, 4	
	North Attleborough	1, 2		2, 3	
	Norton	1		2, 3, 4	
	Seekonk	1, 2		2, 3	
	Somerset	1		N/A	
	Swansea	1		N/A	
	Taunton	1		1, 2, 3, 4	
	Westport	1		N/A	
		1	_	13//3	



	Housing Location	Elderly/Handi	capped	Family Hou	sing
County	ty <u>Community</u> # of bedrooms <u>Apply</u>		<u>Apply</u>	# of bedrooms	Apply
	Amesbury	1		1, 2, 3, 5	
	Andover	1		2, 3, 4	
	Beverly	1, 2		1, 2, 3	
	Danvers	1, 2		2, 3	
	Essex	1		N/A	
	Georgetown	1		2, 3	
	Gloucester	1		2, 3, 4	
	Groveland	N/A		3	
	Hamilton	1		2, 3	
	Haverhill	1		2, 3, 4	
	Ipswich	1		2, 3, 4	
	Lawrence	1		1, 2, 3, 4	
	Lynn	1		2, 3, 4, 5	
	Lynnfield	1		N/A	
	Manchester	1		2, 3	
ě	Marblehead	1		2, 3	
Essex	Merrimac	1		2, 3	
	Methuen	1		1, 2, 3, 4, 5	
	Middleton	1		2, 3	
	Nahant	1		2, 3, 4	
	Newburyport	1		2, 3	
	North Andover	1		2, 3	
	Peabody	1		1, 2, 3, 4	
	Rockport	1		2, 3, 4	
	Rowley	1		2, 3	
	Salem	1		1, 2, 3	
	Salisbury	1		N/A	
	Saugus	1		2, 3	
	Swampscott	1		2, 3	
	Topsfield	1		N/A	
	Wenham	1		N/A	
	West Newbury	1		3	



	Housing Location	Elderly/Handi	capped	Family Hou	sing
<u>County</u>	<b>Community</b>	# of bedrooms Apply		# of bedrooms	<b>Apply</b>
	Franklin County Regional - Bernardston	1		3	
	Franklin County Regional - Buckland	N/A		2, 4	
	Franklin County Regional - Charlemont	N/A		2, 4	
.⊑	Franklin County Regional - Gill	1		N/A	
Franklin	Franklin County Regional - Northfield	1		2, 3	
Fr	Franklin County Regional - Orange	N/A		2, 3, 4	
	Greenfield	1		2, 3, 4, 5	
	Montague	1, 2		2, 3	
	Orange	1		2, 3	
	Agawam	1		2, 3	
	Brimfield	1, 2		N/A	
	Chicopee	1		1, 2, 3	
	East Longmeadow	1		2, 3	
	Holyoke	1		2, 3	
_	Ludlow	1, 2		2, 3, 4	
oder	Monson	1		2, 3, 4	
Натрдеп	Palmer	1		N/A	
	South Hadley	1		2, 3, 4	
	Southwick	1		3, 4	
	Springfield	1, 2		3	
	West Springfield	1		2, 3, 4	
	Westfield	1, 2		2, 3, 4	
	Wilbraham	1		2, 3	
	Amherst	1		2, 3	
	Belchertown	1		3, 4	
	Easthampton	1		2, 3, 4	
	Granby	1		2, 3	
ire	Hadley	1		3	
Hampshire	Hampshire County Regional - Cummington	1		N/A	
Har	Hampshire County Regional - Huntington	1		2, 3	
	Hampshire County Regional - South Hadley	N/A		2	
	Hatfield	1		N/A	
	Northampton	1, 2		1, 2, 3, 4	
	Ware	1		2, 3, 4	



	Housing Location	Elderly/Handicapped		Family Housing	
<b>County</b>	Community	# of bedrooms	<b>Apply</b>	# of bedrooms	<b>Apply</b>
	Acton	1		2, 3, 4	
	Arlington	1		1, 2, 3	
	Ashland	1		N/A	
	Ayer	1		2, 3	
	Bedford	1		2, 3	
	Belmont	1		2, 3	
	Billerica	1		2, 3	
	Burlington	1, 2		3	
	Chelmsford	1		3	
	Concord	1		2, 3, 4	
	Dracut	1		2, 3, 4	
	Everett	1		2, 3	
	Framingham	1, 2		1, 2, 3, 4	
	Groton	1		3	
	Holliston	1		2, 3, 4	
	Hopkinton	1		2, 3	
	Hudson	1		N/A	
	Lexington	1		3	
	Littleton	1		2, 3	
×	Lowell	1		2, 3, 4, 5	
Middlesex	Malden	1		N/A	
lppil	Marlborough CDA	1		N/A	
Σ	Maynard	1		N/A	
	Medford	1		N/A	
	Melrose	1		2, 3, 5	
	Natick	1, 2		2, 3, 4	
	Newton	1, 2		1, 2, 3	
	North Reading	1		2, 3	
	Pepperell	1		2	
	Reading	1		2, 3	
	Somerville	1		1, 2, 3	
	Stoneham	1		2, 3	
	Sudbury	1		2, 3, 4	
	Tewksbury	1		2, 3, 4	
	Tyngsborough	1		2, 3	
	Wakefield	1		2	
	Waltham	1		1, 2, 3, 4	
	Watertown	1		1, 2, 3, 4, 5	
	Westford	1		2, 3	
	Wilmington	1		3	
	Winchester	1		2, 3	
	Woburn	1		2, 3	



	Housing Location	Elderly/Handi	capped	Family Housing	
County	<u>Community</u>	# of bedrooms	Apply	# of bedrooms	Apply
Nantucket	Nantucket	1		2, 3, 4	
	Avon	1		N/A	
	Bellingham	1		2, 4	
	Braintree	1		3	
	Brookline	1, 2, 3		1, 2, 3, 4, 5	
	Canton	1		2, 3, 4	
	Cohasset	1		N/A	
	Dedham	1		1, 2, 3	
	Foxborough	1		1, 2, 3, 4	
	Franklin	1		2, 3	
	Holbrook	1		3	
	Hull	1		2, 3, 4	
	Medfield	1, 2		N/A	
<b>≚</b>	Medway	1		N/A	
Norfolk	Millis	1		2, 3	
Z	Milton	1		2, 3	
	Needham	1		N/A	
	Norfolk	1		2, 3	
	Norwood	1		2, 3	
	Plainville	1		N/A	
	Quincy	1, 2		2, 3, 4	
	Randolph	1		N/A	
	Sharon	1		2	
	Stoughton	1		2, 3, 4	
	Walpole	1		2, 3	
	Wellesley	1		2, 3	
	Weymouth	1		1, 2, 3, 4, 5	
	Wrentham	1		2, 3, 4	



	Housing Location	Elderly/Handi	capped	Family Hou	sing
<b>County</b>	ounty Community # of be		<b>Apply</b>	# of bedrooms	<b>Apply</b>
	Abington	1		3	
	Bridgewater	1		2, 3, 4	
	Brockton	1		2, 3, 4	
	Carver	1		2, 3, 4	
	Duxbury	1		2, 3	
	East Bridgewater	1		3	
	Halifax	1		2, 3, 4	
	Hanson	1		N/A	
	Hingham	1		2, 3	
Ŧ	Kingston	1		N/A	
Plymouth	Marshfield	1		3, 4, 6	
ΡΙγ	Mattapoisett	1		2, 3	
	Middleborough	1		2, 3	
	Norwell	1		N/A	
	Pembroke	1		2, 3, 4	
	Plymouth	1		2, 3	
	Rockland	1		N/A	
	Scituate	1		N/A	
	Wareham	1		N/A	
	West Bridgewater	1		N/A	
	Whitman	1		3, 4	
	Boston - Archdale	N/A		1, 2, 3, 4, 5, 6	
	Boston - Basilica	1		N/A	
	Boston - Beacon (Camden)	N/A		1, 2, 3	
	Boston - Fairmount	N/A		2, 3	
	Boston - Faneuil	N/A		2, 3, 5	
	Boston - Franklin Field	1, 2		2	
~	Boston - Gallivan Boulevard	N/A		2, 3, 4	
Suffolk	Boston - L Street, Msgr. Powers	1, 2		N/A	
S	Boston - Scattered Site Apartments	N/A		1, 2, 3, 4	
	Boston - South Street	N/A		1, 2, 3, 4	
	Boston - Trinity (East Boston)	N/A		1, 2, 3, 4, 5	
	Boston - West Broadway	N/A		1, 2, 3, 4, 5, 6	
	Chelsea	1		2, 3, 4	
	Revere	1		1, 2, 3, 4	
	Winthrop	1		1, 2, 3, 4	



	Housing Location Elderly/Handicapped		capped	Family Hou	sing
County	<u>Community</u>	# of bedrooms	<u>Apply</u>	# of bedrooms	Apply
	Athol	1		1, 2, 3, 4	
	Auburn	1		2, 3, 4	
	Barre	1		N/A	
	Blackstone	1		N/A	
	Brookfield	N/A		2	
	Charlton	1		3	
	Clinton	1		2, 3, 4	
	Dudley	1		N/A	
	Fitchburg	1, 2		1, 2, 3, 4	
	Gardner	1		2, 3, 4	
	Grafton	1		2, 3	
	Holden	1		3	
	Hopedale	1		N/A	
	Lancaster	1		N/A	
	Leicester	1		N/A	
	Leominster	1		2, 3, 4	
	Lunenburg	1		2, 3	
	Mendon	1		N/A	
_	Milford	1		1, 2, 3, 4, 5	
Worcester	Millbury	1		1, 2, 3, 4	
orc	North Brookfield	1		2	
>	Northborough	1		2, 3	
	Northbridge	1, 2		N/A	
	Oxford	1		2, 3	
	Shrewsbury	1		2, 3	
	Southborough	1		2, 3	
	Southbridge	1		3, 4	
	Spencer	1		3, 4	
	Sterling	1		N/A	
	Sutton	1		N/A	
	Templeton	1, 2		2, 3	
	Upton	1		N/A	
	Uxbridge	1		2, 3	
	Warren	1, 2		2, 3	
	Webster	1		1, 2, 3	
	West Boylston	1		2, 3	
	West Brookfield	1		2, 3	
	Westborough	1		2, 3	
	Winchendon	1		2, 3	
	Worcester	1		1, 2, 3, 4	



# 10. Applicant's Certification and Fair Information Practices Act – Statement of Rights\*

Review and complete the Applicant's Certification and sign the Fair Information Practices Act – Statement of Rights.

### **Applicant's Certification\***

I understand that this application is not an offer of housing.

### For Public Housing:

- I understand that a Local housing Authority (LHA) will make no more than one offer of an appropriate public housing unit. If I do not accept that offer, without good cause, my application will be removed from the waiting list for that program at that housing authority;
- If I reapply for that program at that housing authority, my application will not receive any priorities or preferences that were previously granted or requested on the prior application for a three year period.
- o I understand that if I fail to accept a total of three offers of housing from across all of the programs and housing authorities where I have applied, that my application will be removed from all programs at all housing authorities to which I have applied. I understand that I can reapply, but that all of the dates and times of my applications will be changed to the date of my new application and my application will not receive any priorities or preferences that were granted or requested on the prior application for a three year period.

#### For AHVP:

- I understand that AHVP Participants only receive one bedroom vouchers (except for an appropriate reasonable accommodation). I understand that if my household increases and I need a larger apartment where the rent is not affordable with the AHVP one bedroom ceiling rent, I cannot receive any higher amount of rental assistance from the AHVP and should apply for assistance from a different housing program.
- AHVP is administered locally by participating local housing authorities (LHAs). I understand that I will only be added to the AHVP waitlists which I have selected. While I can only receive one AHVP voucher, I understand that I may be contacted by multiple LHAs at the same time to start the eligibility process. I understand that I am responsible for providing the necessary information and documentation to each and every LHA as requested, regardless of whether I have already provided that information or documentation to another LHA, and that failure to do so may result in the denial of my application.
- o I understand that if I am found ineligible by a particular LHA, I will still remain on the waitlists of the remaining LHAs to which I applied.
- I understand that if I am found eligible and am issued an AHVP voucher, I will be removed from the waitlists of all AHVP LHAs. I understand that if I am already an active AHVP voucher holder or participant, or have already been offered an AHVP Voucher, I cannot be offered an additional AHVP voucher and accordingly, my application will not appear on a waitlist and may be removed from the waitlists of any or all AHVP LHAs.

#### For MRVP:

I understand that if I am found eligible and am issued a mobile MRVP voucher, I will be removed from the waitlists for a mobile MRVP voucher at all State-Aided Housing Agencies. I understand that if I am already an active mobile MRVP voucher holder or participant, or have already been offered a mobile MRVP voucher, I cannot be offered an additional mobile MRVP voucher and accordingly, my application will not appear on a waitlist and may be removed from the waitlists of any or all State-Aided Housing Agencies that issue mobile MRVP vouchers.



- Based on this application, I understand I should not make plans to move or end my present tenancy until I
  have received a written Unit Offer for Public Housing, a notification of a unit approval for MRVP, or a
  voucher in writing under MRVP from a housing agency. I understand that it is my responsibility to update
  my application online OR inform a housing agency in writing of any change of address, income, or
  household composition or any other information regarding my application.
- Before a housing agency can offer me participation in state-aided public housing or rental assistance programs, I must provide them with written documentation that verifies my circumstances and eligibility.
- I authorize housing agencies where I have applied to make inquiries to verify the information I have provided in this application.
- I understand that if I am found ineligible by a particular housing agency, I will still remain on the waitlists of the remaining housing agencies where I applied.
- I certify that the information I have given in this application is true and correct. I understand that any false statement or misrepresentation may result in the denial of my application.
- I understand that housing agencies I have applied to will request a Criminal Offender Record Information from the Criminal Justice Information Services and may perform internet searches including credit checks and other background investigations for all adult members of the household.
- I understand that if I have made any intentionally false or misleading statements when applying for stateaided public housing or rental assistance, my application will be disqualified and there may be additional consequences.
- I understand that my application information will be transferred to CHAMP. When more than one application I have submitted has conflicting information, for example different addresses, the application information with the newer date will be used. I understand that I may update all information either at one housing agency or online: <a href="https://www.mass.gov/champ">www.mass.gov/champ</a>
- I understand that the online application may be subject to data transmission errors that may make the application incomplete. I understand that EOHLC is not responsible for these errors.
- By using this application, I agree to all of these conditions.

Signed under the pains and penalties of perjury,	
Print name*:	
Signature*:	Date*:
5	

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### **Fair Information Practices Act - Statement of Rights**

State-Aided Housing Agencies collect information about applicants and tenants for their housing programs as required by law in order to determine eligibility, amount of rent, and correct apartment size. The information collected is used to manage the housing programs, to protect the public's financial interest, and to verify the accuracy of information submitted. Where permitted by law, it may be released to government agencies, other housing authorities, and to civil or criminal investigators and prosecutors. Otherwise, the information will be kept confidential and only used by housing agency staff in the course of their duties.

The Fair Information Practices Act established requirements governing State-Aided Housing Agencies' use and disclosure of the information it collects. Applicants may give or withhold their permission when requested by the housing agency to provide information. However, failure to permit the housing agency to obtain the required information may result in delay or ineligibility for programs. The provision of false or incomplete information is a criminal offense, punishable by fines and/or imprisonment.

As an applicant, you have the following rights in regards to the information collected about you:

- No information may be used for any purpose other than those described above without your consent.
- No information may be disclosed to any person other than those described above without your consent. If we receive a legal order to release the information, we will notify you.
- You or your authorized representative have a right to inspect and copy any information collected about you.
- You may ask questions and receive answers from the housing agency about how we collect and use your information.
- You may object to the collection, maintenance, dissemination, use, accuracy, completeness, or type of
  information we hold about you. If you object, we will investigate your objection and will either correct the
  problem or make your objection part of the file. If you are dissatisfied, you may appeal to a local housing
  agency where you have applied and it will notify you in writing of its decision and of your right to appeal to
  the Executive Office of Housing and Livable Communities.

I have read and understand this Fair Information Practices Statement of Rights.

Print name*:		
Signature*:	Da	ate*:

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Application for State-Aided Public Housing and the Alternative Housing Voucher Program (AHVP)



### **Applicant Permission to Release Information**

### What is the purpose of this form?

- This form gives a State-Aided Housing Agency permission to ask you for certain information to verify the information you provide in your application for state-aided public housing or a state rental housing voucher.
  - A State-Aided Housing Agency is a local housing authority or a regional administering agency. State rental housing vouchers include the Massachusetts Rental Housing Voucher Program (MRVP) and the Alternative Housing Voucher Program (AHVP).
- This form gives a State-Aided Housing Agency permission to use and share certain information with the Massachusetts Executive Office of Housing and Livable Communities (EOHLC) to help evaluate housing programs.
- This form gives permission to State-Aided Housing Agencies and/or EOHLC to share some of your personal information.

Your personal information will only be shared as outlined in this form and as required or allowed by law. Please read carefully before signing this form.

### What Personal Information Will State-Aided Housing Agencies and/or EOHLC Share?

Shared information may include, but is not limited to:

- biographic information (e.g., name, date of birth);
- demographic information (e.g., address, race, ethnicity, language); and
- income, employment, and other information related to your application for initial eligibility/qualification for, or participation in state-aided Public Housing, MRVP, or AHVP.

### What Personal Information Will Not Be Shared?

This form will not be used to share personally identifiable information related to any of the following subjects. If a State-Aided Housing Agency and/or EOHLC requires any personally identifiable information related to the following subjects, they will ask for separate written permission for your:

- Medical Information;
- Criminal Information;
- Verification of a Disability;



- Information related to any priority or preference claims, including homelessness and domestic violence; and
- Reasonable Accommodation Information, including that a reasonable accommodation was requested, granted, or denied and/or any medical information submitted as part of a request for reasonable accommodation.

### How will your personal information be kept secure?

The personal information you provide through this release will be securely maintained in accordance with applicable law and regulation, including but not limited to M.G.L. c. 66A, Fair Information Practices Act and 760 CMR 8.00, Privacy and Confidentiality.

## Can I have access to my personal information and challenge it if it is not accurate or relevant?

Yes. Under 760 CMR 8.05(1), you, or your authorized representative, may file an objection with the State-Aided Housing Agency or EOHLC objecting to the accuracy, completeness, pertinence, timeliness, relevance, use or dissemination of your personal data or the denial of access to your personal data.

### What happens if I do not sign this Release Form?

Failure to sign this form may result in the denial of assistance, suspension or termination of housing assistance, or repayment of assistance.

## Will I be notified if information obtained because of this release form results in an action being taken against me?

Yes. You will be notified in writing of actions taken against you because of information gained from verification processes, provided an opportunity to contest the actions, and given information on how to do so.

### How long does this Release Form last?

The release is effective from the date of signature until you are housed.

### Permission to Verify the Information I Have Provided

- I give permission for all individuals, companies, agencies, offices of the state and federal governments, and their designated contractors, subcontractors, and agents to release any information about me and my household members to State-Aided Housing Agencies and/or EOHLC to verify the information I provided in my application.
- I also give permission for State-Aided Housing Agencies and/or EOHLC to obtain information (by any means, including oral, written, electronic, facsimile or telephonic) about me and my household members to verify the information I provided in my application to determine eligibility and qualification for the housing programs.



### **Permission to Share My Information**

I give permission for State-Aided Housing Agencies and/or EOHLC:

- To use my personal information to inform research, analysis and program evaluation by EOHLC, other state agencies, or external partners on EOHLC programs or other initiatives that will help EOHLC improve state-aided housing assistance programs;
- To use my personal information to make referrals to other state-funded initiatives and benefit programs for eligibility determination, recruitment, and outreach purposes (I do not have to participate in these programs); and
- To comply with state reporting and record keeping requirements.

I agree to cooperate in requests to provide information to the State-Aided Housing Agencies and/or EOHLC and I understand if I do not, it may result in me being disqualified or ineligible for state-aided public housing, AHVP, and/or MRVP.

I have read or been read and understand this form. A photocopy or digital copy of this release is as valid as the original.

Head of Household Printed Name
Head of Household Signature*  *If typed, my typed name represents my signature.
Date

The English version of this Applicant Permission to Release Information is the official version and must be signed.



### LANGUAGE IDENTIFICATION FLASHCARD

ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية.	1. Arabic
խուրում ենք ոչում կատարեք այս քառակուսում, եթե խոսում կամ կարդում եք Հայերեն:	2. Armenian
যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাব্দে দাগ দিন।	3. Bengali
ឈ្ងមបញ្ជាក់ក្នុងប្រអប់នេះ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។	4. Cambodian
Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro.	5. Chamorro
如果你能读中文或讲中文,请选择此框。	6. Simplified Chinese
如果你能讀中文或講中文,請選擇此框。	7. Traditional Chinese
Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik.	8.Croatian
Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky.	9. Czech
Kruis dit vakje aan als u Nederlands kunt lezen of spreken.	10. Dutch
Mark this box if you read or speak English.	11. English
اگر خواندن و نوشتن فارسي بلد هستيد، اين مربع را علامت بزنيد.	12. Farsi

Cocher ici si vous lisez ou parlez le français.	13. French
Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen.	14. German
Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά.	15. Greek
Make kazye sa a si ou li oswa ou pale kreyòl ayisyen.	16. Haitian Creole
अगर आप हिन्दी बोलते या पढ़ सकते हों तो इस बक्स पर चिह्न लगाएँ।	17. Hindi
Kos lub voj no yog koj paub twm thiab hais lus Hmoob.	18. Hmong
Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet.	19. Hungarian
Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano.	20. Ilocano
Marchi questa casella se legge o parla italiano.	21. Italian
日本語を読んだり、話せる場合はここに印を付けてください。	22. Japanese
한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오.	23. Korean
ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກພາສາລາວ.	24. Laotian
Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim.	25. Polish

Assinale este quadrado se você lê ou fala português.	26. Portuguese
Însemnați această căsuță dacă citiți sau vorbiți românește.	27. Romanian
Пометьте этот квадратик, если вы читаете или говорите по-русски.	28. Russian
Обележите овај квадратић уколико читате или говорите српски језик.	29. Serbian
Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky.	30. Slovak
Marque esta casilla si lee o habla español.	31. Spanish
Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.	32. Tagalog
ให้กาเครื่องหมายลงในช่องถ้าท่านอ่านหรือพูคภาษาไทย.	33. Thai
Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.	34. Tongan
Відмітьте цю клітинку, якщо ви читаєте або говорите українською мовою.	35. Ukranian
اگرآپاردوپڑھتے یا بولتے ہیں تواس خانے میں نشان لگائیں۔	36. Urdu
Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ.	37. Vietnamese
באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש.	38. Yiddish