

## REGULAR MEETING of April 12, 2021

The members of the Chelmsford Housing Authority met in Regular Session on April 12, 2021 at 5:00 p.m. via Zoom Video Communication Meeting ID 840 8050 2893.

## SCHEDULED APPOINTMENTS

None

## ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

<b>PRESENT</b>	<b>ABSENT</b>	<b>VISITORS</b>
M. Murray		
F. Ramseyer		
D. Marcaurette		
Wendy Mauriello		

## REORGANIZATION OF BOARD

On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to appoint M. Murray as Chairperson. On a motion by D. Marcaurette, seconded by M. Murray, it was voted unanimously to appoint F. Ramseyer as Vice-Chairperson. On a motion by D. Marcaurette, seconded by M. Murray, it was voted unanimously to appoint W. Mauriello as Treasurer. On a motion by M. Murray, seconded by F. Ramseyer, it was voted unanimously to appoint D. Marcaurette as Assistant Treasurer.

## MINUTES OF PREVIOUS MEETING: March 1, 2021

On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to approve the minutes of the meeting of March 1, 2021.

## BILLS

The Board reviewed the bills through April 12, 2021 with the Executive Director. On a motion by F. Ramseyer, seconded by D. Marcaurette, it was voted unanimously to approve the payments through April 12, 2021, and ratify all others.

## TREASURER'S REPORT

The Board reviewed all the accounts, programs, and bank balances with the Executive Director. On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to accept the Treasurer's Report.

## EXECUTIVE DIRECTOR'S REPORT

D. Hedison presented the ED Report dated April 7, 2021. On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to accept the ED Report.

## NEW BUSINESS

- 1.) **Review and approve Contract for Financial Assistance in the amount of \$544,687.** On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to approve the contract.
- 2.) **Review and approve proposal to buy back vacation time from staff.** On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to approve the buyback in an amount not to exceed \$45,000.
- 3.) **On a motion by F. Ramseyer, seconded by D. Mueller, it was unanimously voted to allow a vote on the Division of Labor Standards minimum hourly wage rates for Maintenance Staff.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted 3-1 to approve the minimum wage rates as follows: carpenter, \$34.35; custodian, \$25.21; groundskeeper, \$25.21; groundskeeper/custodian/laborer, \$26.97; groundskeeper/laborer, \$25.72; laborer, \$27.73; maintenance mechanic, \$32.91; maintenance mechanic/laborer, \$29.28. M. Murray was the dissenting vote.

The next meeting was tentatively scheduled for May 3, 2021.

On a motion by F. Ramseyer, seconded by D. Marcaurette, it was voted unanimously to adjourn the meeting at 5:31 p.m.

Respectfully Submitted,



Lisa Singleton