

REGULAR MEETING of August 16, 2021

The members of the Chelmsford Housing Authority met in Regular Session on August 16, 2021 at 5:00 p.m. at 10 Wilson St., Chelmsford, MA 01824.

1.) SCHEDULED APPOINTMENTS

None

2.) ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

PRESENT

M. Murray

F. Ramseyer

Judith O'Connor

ABSENT

D. Marcaurelle

W. Mauriello

VISITORS

3.) CONSENT AGENDA

On a motion by F. Ramseyer, seconded by J. O'Connor, it was voted unanimously to approve the items on the consent agenda, i.e. the minutes of the June 14, 2021 meeting, the bills, treasurer's report and Executive Director's report.

4.) NEW BUSINESS

- a. **Review and approve DHCD year-end certifications.** On a motion by F. Ramseyer, seconded by J. O'Connor, it was voted unanimously to approve the DHCD year-end certifications for top five salaries, lead paint compliance, and tenant accounts receivables.
- b. **Review and approve proposed FY22 budgets as prepared by staff.** On a motion by F. Ramseyer, seconded by J. O'Connor, it was voted unanimously to approve the following budgets: CHOICE, Inc. North Village, WISH, CHOICE Center LLC, Residences at James Street, The Elms, The Richardson, and Affordable.
- c. **Review and approve one-year Integrated Pest Management and Pest Service Contract with Bain Pest Control in the amount of \$9,100.00** On a motion by F. Ramseyer, seconded by J. O'Connor, it was unanimously voted to award the contract.
- d. **Review and approve one-year Document Shredding Service Contract with A1 Datashred, LLC in the amount of \$1,428.00.** On a motion by F. Ramseyer, seconded by J. O'Connor, it was voted unanimously to award the contract.

On a motion by F. Ramseyer, seconded by J. O'Connor, it was voted unanimously to adjourn the meeting at 5:20 p.m.

Respectfully Submitted,



Lisa Singleton