

## **REGULAR MEETING of December 4, 2023**

The members of the Chelmsford Housing Authority met in Regular Session on December 4, 2023 at 5:00 p.m. via Zoom Video Communications Meeting ID 837 2493 6954.

### **1.) SCHEDULED APPOINTMENTS**

None

### **2.) ROLL CALL**

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

#### **PRESENT**

M. Murray  
D. Marcaurelle  
J. O'Connor  
W. Mauriello  
G. Mueller

#### **ABSENT**

None

### **3.) CONSENT AGENDA**

On a motion by W. Mauriello, seconded J. O'Connor, it was voted unanimously to approve the consent agenda, i.e. the minutes of the meeting of October 2, 2023, the bills through December 4, 2023, the Treasurer's Report, the Executive Director's report dated November 13, 2023 and the Executive Director's Special Report dated November 29, 2023.

### **4.) NEW BUSINESS**

- a.) **Review and approve submission of Resident Service Coordinator Funding Application.** On a motion by D. Marcaurelle, seconded by G. Mueller, it was voted unanimously to approve the submission.
- b.) **Review and approve contract renewal for Executive Director.** On a motion by D. Marcaurelle, seconded by J. O'Connor, it was voted unanimously to approve the renewal of the contract through June 30, 2029 and authorize the chairperson to sign.
- c.) **Review and approve revision of Key Policy for tenants of CHA properties.** On a motion by J. O'Connor, seconded by G. Mueller, it was voted unanimously to approve the revised policy.
- d.) **Review and approve one-year contract for Fire Alarm/Suppression Testing, Fire Extinguisher Inspections and Maintenance and Repair to Fire Equipment, Inc. in the amount of \$49,975.00.** On a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted unanimously to approve the contract.
- e.) **Review and approve one-year Integrated Pest Management and Pest Service Contract to Modern Pest Services in the amount of \$18,8675.00.** On a motion by D. Marcaurelle, seconded by G. Mueller, it was voted unanimously to approve the contract.
- f.) **Approve elimination of Covid vaccination mandate CHA employees.** On a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted unanimously to eliminate the policy.
- g.) **Review redevelopment of Chelmsford Arms and potential transfer to CHOICE, Inc.** On a motion by W. Mauriello, seconded by J. O'Connor, it was voted unanimously to approve the resolution giving D. Hedison permission to file the request with the Executive Office of Housing and Livable Communities to convey the property to CHOICE, Inc.

On a motion by D. Marcaurelle, seconded by J. O'Connor, it was voted unanimously to adjourn the meeting at 5:47 p.m.

Respectfully Submitted,



Lisa Singleton