

REGULAR MEETING of February 5, 2024

The members of the Chelmsford Housing Authority met in Regular Session on February 5, 2024 at 5:00 p.m. via Zoom Video Communications Meeting ID 820 4003 0952.

1.) SCHEDULED APPOINTMENTS

None

2.) ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

PRESENT

M. Murray
D. Marcaurelle
J. O'Connor
W. Mauriello

ABSENT

G. Mueller

Visitor

Pat Wojtas

3.) CONSENT AGENDA

On a motion by J. O'Connor, seconded W. Mauriello, it was voted unanimously to approve the consent agenda, i.e. the minutes of the meeting of December 4, 2023, the bills through February 5, 2024, the Treasurer's Report, and the Executive Director's report dated January 16, 2024.

4.) NEW BUSINESS

- a.) **Review and approve 3-year contract for Independent Public Auditing Services.** On a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted unanimously to award the 3-year contract to Marcum, LLP.
- b.) **Review and approve 1-year contract with two one-year options to renew for Hydraulic Elevator Maintenance and Repair Services.** On a motion by D. Marcaurelle, seconded by J. O'Connor, it was voted unanimously to award the 1-year contract with two one-year options to renew to Embree Elevator.
- c.) **Discuss mandatory completion of LHA Board Member training as audit requirement.** D. Hedison informed the board of a new training module, noting that failure to complete the training will result in an audit finding. No vote was taken on this item of business.

On a motion by D. Marcaurelle, seconded by J. O'Connor, it was voted unanimously to adjourn the meeting at 5:19 p.m.

Respectfully Submitted,



Lisa Singleton