

REGULAR MEETING of June 14, 2021

The members of the Chelmsford Housing Authority met in Regular Session on June 14, 2021 at 5:00 p.m. at 10 Wilson St., Chelmsford, MA 01824.

1.) SCHEDULED APPOINTMENTS

None

2.) ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

PRESENT

M. Murray
F. Ramseyer
D. Marcaurette
W. Mauriello

ABSENT

VISITORS

3.) CONSENT AGENDA

On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve the items on the consent agenda, i.e. the minutes of the May 3, 2021 meeting, the bills, treasurer's report and Executive Director's report.

4.) NEW BUSINESS

- a. **Review and approve budgeted salaries and creation of new positions. On a motion by W. Mauriello, seconded by D. Marcaurette, it was voted unanimously to approve the salaries for staff and to approve the creation of the following positions:** Senior Director of Technology, Integration and Operations; AP/AR Finance Coordinator; Section 8; Compliance Coordinator; Maintenance worker; and Director of External Relations.
- b. **Addition of Juneteenth to CHA holiday schedule.** On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to approve the addition of Juneteenth to the CHA holiday schedule.
- c. **Review and approve awarding of the Independent Public Audit Services Contract to Marcum, LLP.** On a motion by W. Mauriello, seconded by F. Ramseyer, it was voted unanimously to approve the awarding of the three-year contract in the amount of \$199,230.
- d. **Reject all bids for Chelmsford Arms bathroom repairs in the interest of the CHA as no General Contractor bids were received.** On a motion by F. Ramseyer, seconded by W. Mauriello, it was voted unanimously to reject all the bids. D. Hedison told the board the bid would likely go out again in two months' time.
- e. **Appoint members of the CHA Grievance Panel.** On a motion by W. Mauriello, seconded by F. Ramseyer, it was voted unanimously to appoint Lynn Marcella, Amy Anwyl and Sandra Spence. The seven-year terms will expire on June 14, 2028.
- f. **Discussion of resident board member position.** D. Hedison informed the board that applications were being sent out to all tenants of state-aided public housing and to all Section 8 voucher holders who live in Chelmsford. At the next meeting, the board will be asked to take a non-binding vote as to which candidate to present to the Board of Selectmen.

On a motion by D. Marcaurette, seconded by F. Ramseyer, it was voted unanimously to adjourn the meeting at 5:23 p.m.

Respectfully Submitted,

Lisa Singleton

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