

**REGULAR MEETING of March 1, 2021**

The members of the Chelmsford Housing Authority met in Regular Session on March 1, 2021 at 5:00 p.m. via Zoom Video Communication Meeting ID 897 8431 2180

**SCHEDULED APPOINTMENTS**

None

**ROLL CALL**

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

<b>PRESENT</b>	<b>ABSENT</b>	<b>VISITORS</b>
F. Ramseyer	M. Murray	
D. Marcaurette		
G. Mueller		

**15-MINUTE PUBLIC COMMENT ON PROPOSED ANNUAL PLAN FOR STATE PUBLIC HOUSING PROGRAMS**

The board addressed the remainder of the agenda while waiting to see if anyone would attend the public comment session. During that 15 minute-period, however, no attendees came forward.

**MINUTES OF PREVIOUS MEETING: February 8, 2021**

On a motion by D. Marcaurette, seconded by G. Mueller, it was voted unanimously to approve the minutes of the meeting of March 1, 2021.

**BILLS**

The Board reviewed the bills through March 1, 2021 with the Executive Director. On a motion by D. Marcaurette, seconded by G. Mueller, it was voted unanimously to approve the payments through March 1, 2021, and ratify all others.

**TREASURER’S REPORT**

The report was not prepared in time for the meeting; D. Hedison told the board he will present it at the next meeting.

**EXECUTIVE DIRECTOR’S REPORT**

D. Hedison presented a verbal report:

- CHOICE, Inc. is closing on a Stratford Capital project and F. Ramseyer’s signature as clerk is needed for the closing.
- Covid vaccines are being administered at CHA properties starting this week.
- The Women’s Institute for Housing and Economic Development, owner of Shirley Meadows, is closing its doors. The CHA will stay on as property manager through March until a new owner takes over.

On a motion by G. Mueller, seconded by D. Marcaurette, it was voted unanimously to accept the ED Report.

**NEW BUSINESS**

- 1.) **Review and approve Annual Plan for State Public Housing Programs.** On a motion by G. Mueller, seconded by D. Marcaurette, it was voted unanimously to approve the Annual Plan.
- 2.) **Review and approve awarding of one-year contract for Plumbing Maintenance and Repair Services with two one-year options to renew to N&T Mechanical.** On a motion by D. Marcaurette, seconded by G. Mueller, it was voted unanimously to award the contract.

On a motion by G. Mueller, seconded by D. Marcaurette, it was voted unanimously to adjourn the meeting at 5:16 p.m.

Respectfully Submitted,



Lisa Singleton