

REGULAR MEETING of March 14, 2022

The members of the Chelmsford Housing Authority met in Regular Session on March 14, 2022 at 5:00 p.m. at 10 Wilson St., Chelmsford, MA 01824.

1.) SCHEDULED APPOINTMENTS

None

2.) ROLL CALL

The meeting was called to order by M. Murray. Upon roll call, attendance was as follows:

PRESENT

M. Murray
D. Marcaurette
W. Mauriello
J. O'Connor

ABSENT

F. Ramseyer

3.) PUBLIC COMMENT ON PROPOSED ANNUAL PLAN FOR FY2023

D. Hedison presented the proposed annual plan. Just one member of the general public attended the meeting but did not comment on the proposal. On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to accept the proposal as presented, noting the need for additional resources.

4.) CONSENT AGENDA

On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve three items on the consent agenda, i.e. the minutes of the February 7, 2022 meeting, the bills, Treasurer's Report, and the Executive Director's report.

5.) NEW BUSINESS

- a) **Review and approve Fair Housing Marketing Plan.** On a motion by W. Mauriello, seconded by D. Marcaurette, it was unanimously voted to approve the Fair Housing Marketing Plan.
- b) **Review and approve awarding of one-year contract for Hydraulic Elevator Maintenance and Repair to low bidder.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to award the one-year contract -- with the option to renew for two additional one-year periods -- to Fujitec America, Inc. in the amount of \$54,900.
- c) **Review and approve awarding of one-year contract for Cleaning Services.** On a motion by W. Mauriello, seconded by D. Marcaurette, it was voted unanimously to award the one-year contract to HUB Cleaning Company, LLC, in the amount of \$17,400.
- d) **Authorize Executive Director to enter into discussions with all interested stakeholders regarding condition of 689-1 group home on Groton Road.** On a motion by W. Mauriello, seconded by J. O'Connor, it was voted unanimously to authorize the ED to enter into discussions.
- e) **Review and approve DLS minimum wage rates for Maintenance Staff, effective April 1, 2022.** On a motion by W. Mauriello, seconded by D. Marcaurette, it was voted unanimously to approve the minimum wage rates as follows: Carpenter: \$35.34/hour; Custodian: \$25.80/hour; Groundskeeper: \$25.80/hour; Groundskeeper/Custodian/Laborer: \$27.57/hour; Groundskeeper/Laborer: \$26.30/hour; Laborer: \$28.33/hour; Maintenance Mechanic: \$34.21/hour; Maintenance Mechanic/Laborer: \$30.09/hour.

On a motion by W. Mauriello, seconded by J. O'Connor, it was voted unanimously to adjourn the meeting at 6:36 p.m.

Respectfully Submitted,



Lisa Singleton