

REGULAR MEETING of October 13, 2021

The members of the Chelmsford Housing Authority met in Regular Session on October 13, 2021 at 5:00 p.m. at 10 Wilson St., Chelmsford, MA 01824.

1.) SCHEDULED APPOINTMENTS

None

2.) ROLL CALL

The meeting was called to order by F. Ramseyer. Upon roll call, attendance was as follows:

PRESENT	ABSENT	VISITORS
F. Ramseyer	M. Murray	
D. Marcaurelle		
W. Mauriello		
J. O'Connor		

3.) CONSENT AGENDA

On a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted unanimously to approve the items on the consent agenda, i.e. the minutes of the August 16, 2021 meeting, the bills, Treasurer's Report and Executive Director's report.

4.) NEW BUSINESS

a) **Review and approve budget guidelines for Section 8 and all state programs.** Introduced and on a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted 4-0 to approve the budget for the Section 8 program. Upon on roll call the Ayes and Nays were as follows:

AYES	NAYS
F. Ramseyer	None
D. Marcaurelle	
W. Mauriello	
J. O'Connor	

Introduced and on a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted 4-0 to approve the budget for the state 400-1 program. Upon on roll call the Ayes and Nays were as follows:

AYES	NAYS
F. Ramseyer	None
D. Marcaurelle	
W. Mauriello	
J. O'Connor	

Introduced and on a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted 4-0 to approve the budget for the state 689-1 program. Upon on roll call the Ayes and Nays were as follows:

AYES	NAYS
F. Ramseyer	None
D. Marcaurelle	
W. Mauriello	
J. O'Connor	

Introduced and on a motion by D. Marcaurelle, seconded by W. Mauriello, it was voted 4-0 to approve the budget for the state 689-9 program. Upon on roll call the Ayes and Nays were as follows:

AYES	NAYS
F. Ramseyer	None
D. Marcaurelle	
W. Mauriello	
J. O'Connor	

Introduced and on a motion by D. Marcaurette, seconded by W. Mauriello, it was voted 4-0 to approve the budget for the state MRVP program. Upon on roll call the Ayes and Nays were as follows:

AYES	NAYS
F. Ramseyer	None
D. Marcaurette	
W. Mauriello	
J. O'Connor	

- b) **Review and approve transition plan for CHA and CHOICE, Inc.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve the transition plan as presented by D. Hedison
- c) **Review and approve addition of Rental Assistance Demonstration Program to Section 8 administrative plan.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve the addition of the RADP.
- d) **Review and approve COVID-19 vaccination policy.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve the vaccination policy.
- e) **Review and approve low bidder for 667-1 bathroom/piping project.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve Vareika Construction as the lowest qualified bidder for the 667-1 piping project in the amount of \$317,300 and authorize the Executive Director to execute all documents and contracts.
- f) **Review and approve low bidder for 6 Sheila Ave. modernization project.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve Vareika Construction as the lowest qualified bidder for the 6 Sheila Ave. modernization policy in the amount of \$613,300 and authorize the Executive Director to execute all documents and contracts.
- g) **Approve funding amendment for costs associated with the 6 Sheila Ave. modernization and authorize the executive Director to execute all documents.** On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to approve the funding and authorize the Executive Director to execute all documents and contracts.

On a motion by D. Marcaurette, seconded by W. Mauriello, it was voted unanimously to adjourn the meeting at 5:30 p.m.

Respectfully Submitted,



Lisa Singleton